

RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
JUNE 19, 2013

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:04 pm at Anythink York Street, 8990 York Street, Thornton, Colorado. A quorum was recognized.

Trustees Attending: Ray Coffey, Linda Wisniewski, and Dorothy Lindsey.

Apologies: Kerry Glenn, Mizraim Cordero.

Staff Attending: Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Stacie Ledden, Communications Director; Logan Macdonald, Collection Development Director; Matt Hamilton, IT Director; Lynda Freas, Family Services Director; Susan Dobbs, HR Director; Doug Squires, Facilities Manager; Rebecca Martin, Finance Manager; Erica Grossman, Writer/Editor; Kathy Totten, York Street; Suzanne McGowan, Wright Farms; Sandra Sebbas, Huron Street; Dara Schmidt, Brighton; Sharon Hall, Bennett.

Guests: Kim Seter, Legal Counsel; Elizabeth Dauer, Seter & Vander Wall; Lynne Fox, Thornton Councilmember.

2. **Additions or Changes to the Agenda:** Remove item # 7, public service director's report from agenda.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes of the May 15, 2013 Regular Board Meeting was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion carried.
5. **Anythink York Street Manger's Report - Kathy Totten:** Kathy reports they have been open for two weeks and are happy to be moved in. They are seeing many familiar faces as well as new ones. Programs are well attended with 20-30 people in attendance. Kathy notes there are a lot of good spaces for programing which include an indoor/outdoor fireplace area. They will be utilizing the school auditorium for special summer reading events, as well as the outdoor amphitheater. A children's guide and a teen guide have been added to the staff at York Street. The bookmobile has two new staff members as well. Kathy shared a memory book that includes pictures of before they were open and opening day.
6. **Director's Report - Pam Sandlian Smith:** Pam and Ronnie have been visiting branches & support services to engage all staff in the strategic plan refresh. The admin team along with the outreach manager are looking at and re-evaluating the costs/benefits/needs of the community and will bring back a plan for the Outreach department. Pam states they are also looking at our website and our virtual presence. Pam handed out and reviewed financials for end of May.

Motion to approve the lease with Mapleton School District was made by Trustee Wisniewski and seconded by Trustee Coffey. Motion Carried.

Motion to approve the renewal of the lease with Crossroads Church was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion carried.

7. **Family Services Director's Report- Lynda Freas:** The Food Bank of the Rockies summer lunch program being held at Huron Street and Commerce City is going well; Lynda gives a big thanks to staff that is helping with the program including Don who is picking up the lunches. MySummer is doing great; over 7500 bags were handed out in less than a week. Lynda notes in comparison to 2010 where we had about 370 adults signed up for the program this year we have about 2000.
8. **Facilities Manager's Report - Doug Squires:** Doug reports all systems are a go for summer; air conditioning, lawn sprinklers, new community garden at WF. The Washington street branch and basement have been de-commissioned and are vacant; the first floor is being used for storage. Doug reports on the WF embryology program; we started out with 18 eggs and in the end had 6 baby chicks hatch. Two days in a row the door count at WF reached 3500-4000; patrons were not only coming for the summer reading program but also were coming in to see the chicks hatch.
9. **HR Director's Report - Susan Dobbs:** Susan reports she still has hope for the plot she shares with Dolores at the WF's community garden. They started their garden with seeds and are sure they will have flowers soon. This year's wellness program begins July 8, it is called Mix it Up, where you log your fruits and vegetables to earn points; we've also added a fitness log to encourage exercise to the program.
10. **Communications Director Report - Stacie Ledden:** The Backyard Concert held on Friday at Wright Farms was an overwhelming success, with over 460 people. All the money raised will go to future Nature Explore classrooms. The next concert is July 12; we will be serving beer, wine and great barbeque.
11. **IT Director's Report - Matt Hamilton:** Matt reports we have started the move from Century Link to Comcast at every location except for Brighton, Huron and WF, staff are pleased to have the increased bandwidth. The phone system will be moving over as well. The Tech team has started planning TechFest for next year, stay tuned.

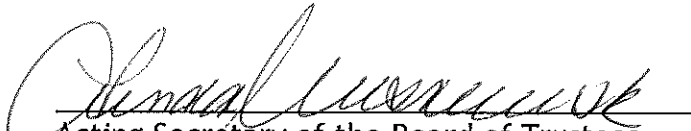
12. **Legal Counsel Report - Kim Seter:** The Washington Street property is now free and clear. Kim introduced new attorney at Seter & Vander Wall, Elizabeth Dauer. She attended the hearing on the Urban Renewal case; the court of appeals sent the case back to the district court, ordering new calculations, the parties disagreed on the method of calculations and are now back to where they were two years ago. Regarding the case of Johnstown v. High Plains, Kim states they did not win which means that library district boundaries can be reduced, but only by an agreement of the library district with another entity. This ruling does not affect the property that was returned to Rangeview's boundaries because Rangeview did not have an agreement with Aurora to allow the removal.

11. **For the Good of the Order:** Trustee Coffey stated there were a lot of people at the York Street opening and good music. He had a comment from a lady that she has been waiting 40 years for a library.

12. **Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Wisniewski and seconded by Trustee Coffey the meeting adjourned at 5:46 pm.

Respectfully submitted

Dolores Sandoval
Administrative Assistant/Recorder


Acting Secretary of the Board of Trustees
Rangeview Library District