

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
MARCH 20, 2013**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:08 pm. at the Huron Street Library, 9417 Huron Street, Thornton, Colorado. A quorum was recognized.

Trustees Attending: Dorothy Lindsey, Ray Coffey, Linda Wisniewski and Mizraim Cordero.

Staff Attending: Pam Sandlian-Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Susan Dobbs, HR Director; Ronnie Storey, Public Services Director; Lynda Freas, Family Services Director; Logan Macdonald, Collection Development Director; Stacie Ledden, Communications Director; Matt Hamilton, IT Director; Doug Squires, Facilities Manager; Rebecca Martin, Finance Manager; Erica Grossman, Writer/Editor; Suzanne McGowan, Wright Farms Library; Deborah Hogue, Commerce City Library; Dara Schmidt, Brighton Library; Sandra Sebbas, Huron Street Library; Kathy Totten, Washington Street Library.

Guests: Kim Seter, Legal Counsel; Kay Riddle; Marci Whitman, Northglenn Councilmember.

2. **Additions or Changes to the Agenda:** Removal of item five from the agenda.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes of the February 20, 2013 Regular Board Meeting was made by Trustee Coffey and seconded by Trustee Wisniewski. Motion carried.
5. **Anythink Huron Street Manager Report - Sandra Sebbas:** Sandra welcomed everyone to Huron Street and talked about what is happening now at Huron. Stating they have just finished PIE's (*pride in excellence*) annual evaluations. Included in PIEs is talking about/setting goals. Goals for 2013 include customer service, hospitality, readers' advisory and training staff in technology. Sandra notes in February Huron had 7208 computer sessions keeping staff busy.
6. **Recognition of Board of Trustee Chair, Kay Riddle:** Trustee's and staff shared Kay stories. The Huron Street program space was named in Kay's honor. The public art project installment for the Huron Street branch to be completed this fall will be in Kay's name as well.

7. **Director's Report - Pam Sandlian Smith:** After much work the IGA with Mapleton has been signed. The branch will be called Anythink York Street. Motion to approve the IGA was made by Trustee Coffey and seconded by Trustee Cordero. Motion carried.

Motion to approve the updated Rangeview Library District Financial Management Policies and Guidelines document was made by Trustee Cordero and seconded by Trustee Wisniewski. Motion carried.

State representative Steve Lebsack hosted a town hall meeting at Anythink Huron Street. The parking lot and meeting room was filled to capacity with citizens engaged in a hearty discussion. Pam felt a sense of pride stating this is what a library is all about. Pam received a compliment from an attendee who appreciates Anythink Huron Street.

Anythink hosted three librarians from Sweden this week. They toured our libraries and had many meetings with staff. They selected our libraries because of our shared philosophies. We learned a lot from each other.

8. **Facilities Manager Report - Doug Squires:** Doug reports the construction for the studio at Wright Farms is complete. Grand opening is scheduled for May 3. The Northglenn construction renovations were completed last Friday. Doug showed photos of the work done.
9. **Family Services Director Report - Lynda Freas:** We have received certification for 2013 from the Arbor Day Foundation for our outdoor classroom at Wright Farms. We are very close to being approved from the Food Bank of the Rockies for the after school snack program at Brighton, Commerce City and Huron Street.
10. **HR Director Report - Susan Dobbs:** The Yellow Geckos are staying busy with events. They held a snow shoe and trivia event recently with a casino trip planned for April 19. It is the month of PIE (*pride in excellence-staff evaluations*) Susan gives congrats to all managers for a job well done writing pies for staff. HR is busy doing a lot of hiring, with barista positions open at Wright Farms.
11. **IT Director Report - Matt Hamilton:** E-rate forms have been filed for this year. We are changing our broadband internet provider, going from Century Link to Comcast. They will be able to provide faster speed. The Studio at Wright Farms construction is complete. He anticipates the recording studio and video studio to be available by Friday with the grand opening for May 3. Matt reports he's received good feedback about Tech Fest and looks forward to next year.

12. **Legal Counsel Report - Kim Seter:** The legal counsel report was included in the board packet.
Motion to move into Executive Session was made at 5:59pm by Trustee Cordero and seconded by Trustee Lindsey to discuss contract matters subject to negotiations and to direct negotiators, to receive advice from our attorney and to discuss personnel matters as allowed by Section 24-6-402(4), subparagraphs (e) and (f). Motion carried.

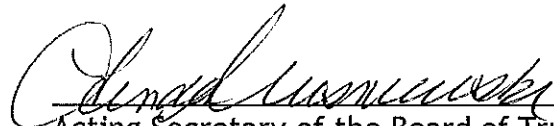
Motion to reconvene from Executive Session to the regular meeting at 6:10pm.

13. **For the Good of the Order:** Ray was at a political function while talking to state senator Mary Hodge she mentioned they voted to put 2 million dollars into the Colorado State library fund. Trustee Lindsey thanked the Huron Street staff for hosting the meeting, and congratulated Stacie Ledden, Communications Director for receiving the LJ Movers and Shakers award.

14. **Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Cordero and seconded by Trustee Wisniewski the meeting adjourned at 6:15 pm.

Respectfully Submitted

Dolores Sandoval
Administrative Assistant/Recorder


Acting Secretary of the Board of Trustees
Rangeview Library District