

**Rangeview Library District  
Board Meeting  
February 15, 2012**

1. **Call to Order:** A meeting of the Rangeview Library District Trustees was called to order at 5:05 pm. at Anythink Huron Street Library, 9417 Huron Street, Thornton, Colorado. A quorum was recognized.

**Trustees Attending:** Kay Riddle, Dorothy Lindsey, Ray Coffey, Linda Wisniewski, Mizraim Cordero.

**Library Staff Attending:** Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Mindy Kittay, Finance Director; Susan Dobbs, HR Director; Ronnie Storey, Public Services Director; Stacie Ledden, Communications Manager; Matt Hamilton, IT Manager; Logan Macdonald, Collection Development Manager; Mahala Evans, Development Officer; Doug Squires, Facilities Manager; Ken Devine, Writer/Editor; Sharon Hall, Bennett Library; Suzanne McGowan, Wright Farms Library; Deborah Hogue, Commerce City Library; Sandra Sebbas, Huron Street Library; Cate Sweeney, Huron Street Library; Mo Yang, Wright Farms Library.

**Guests:** Kim Seter, Legal Counsel; Dennis Humphries, Humphries Poli Architects; Marci Whitman, Northglenn Councilmember; JJ Dove, Thornton Councilmember.

2. **Additions or Changes to Agenda:** None.
3. **Public Comment:** None.
4. **Consent Agenda Items:** Motion to approve the Minutes of the January 18, 2012, Regular Board Meeting was made by Linda Wisniewski and seconded by Dorothy Lindsey. Motion carried.
5. **Branch Manager Update - Sandra Sebbas:** Sandra gave her perspective of the annual statistics report; number of checkouts, headcount, computer usage, volunteers, books in collection, active card holders. Sandra notes the library has served as a community center, resource center, and a computer center. Sandra introduced new staff member Cate Sweeney who is the young adult guide. Part of Cate's job is to create experience zones. Cate presented a slide show highlighting an experience zone in the children's area and in the lobby area.
6. **Report on trip to Chicago YouMedia – Anythink Team:** Staff members Matt Hamilton, Mo Yang, Cate Sweeney and Mindy Kittay traveled to Chicago to attend the first meeting of the ILMS YOUmedia grantees. The YOUmedia grant is part of a multiyear multimillion dollar effort on the part of the MacArthur foundation to change the face of education in this country. The grant is to be used to plan and design innovative learning labs for teens. Matt reviewed the goals that were written into the grant to re-envision

our district's approach to teen technology programming to build staff capacity to support 21<sup>st</sup> century skills development. He presented a slide show that included the YOUMedia space at the Chicago Library. Matt reviewed "HoMaGo" (*hanging out-messing around-geeking out*), a concept he says you will be hearing more about. They attended a powerful panel presentation by community mentors and teens who talked about how YOUMedia experiences changed their lives. A first pass of visualizing how the Wright Farms space could be transformed into a learning lab was shown. Mo was excited and amazed to view the space in Chicago; he feels the lab will keep us current. Cate thanked everyone and shared her experience with photos taken and with much excitement and energy; she said it was transformational for her. Mindy also thanked everyone and said all the pieces of the puzzle are coming together and for her libraries have always been about education not just for teens but for everyone. She hopes that as we grow we can expand this project beyond just for teens.

7. **Presentation of Wright Farms LEED Plaque – Dennis Humphries:** Dennis Humphries of Humphries Poli Architects presented the Board with a LEED Gold plaque for the Wright Farms library.

Pam thanked Dennis for being the lead sponsor for Sparkopolis and Mahala presented him with a plaque.

8. **Director's Report - Pam Sandlian Smith:**

**Strategic plan draft document for review and discussion:** Pam reviewed the strategic plan document which was drafted with input from over 500 people that included staff, board and community members. The draft includes five strategic initiatives and goals to support them:

- I. Anythink is a Learning Organization
- II. Anythink is an Experience Library
- III. We Understand and Collaborate with Our Community
- IV. Creativity and Collaboration are Supported by Technology
- V. Expand Brand Loyalty and Awareness

The Board feels we are headed in the right direction. The next step is to clarify the language and bring back to the Board in March for further review/approval.

**Request from BURA regarding Brighton City sales tax revenue:** The City of Brighton is considering approving an urban renewal plan that would allow the City to pledge a portion of its municipal sales tax revenue to retire debt for the Prairie Center by use of the tax increment provisions of the CRS. Because of statutory requirements, the written consent of the special taxing districts including Rangeview Library District is necessary before the plan can be approved. The letter states there are no plans now or at any time in the future to use property tax increment financing for this project, and that all property tax revenue produced by the RLD mill levy will continue to be paid to the District. Pam received a letter asking for consideration of this request.

**Motion to authorize the Library Director to sign the letter of support was made by Trustee Cordero and seconded by Trustee Wisniewski. Motion carried**

Request to purchase land, Anythink Washington Street: Pam received a request to purchase a portion of land at the Washington Street location by the owner of the car lot/repair shop next door. It is staff's recommendation to decline at this time. She asks the Board for their direction. The Board would like to wait and see what will happen with the Washington Street Library before making a decision to sell any part of the property.

**Motion to decline the offer was made by Linda Wisniewski and seconded by Dorothy Lindsey. Motion carried.**

Digital Video Surveillance Policy: Most recently security cameras have been installed at our libraries as a way to deter vandalism. We are finding on a fairly regular basis requests for access to the video footage. Due to confidentiality policies we are in need of a Digital Video Surveillance Policy.

**Motion to adopt the Digital Video Surveillance Policy was made by Trustee Coffey and seconded by Trustee Cordero. Motion carried.**

Pam introduced/welcomed new Bennett branch manager Sharon Hall.

9. Finance Director's Report – Mindy Kittay: An announcement to be made at this year's TechFest, is a \$55.00 Read-and-play rebate for staff that purchase readers or tablets. The rebate program is sponsored by the Anythink Friends Foundation. Mindy handed out financial statements for December and highlights from the finance department. Mindy asked for the Board's approval of the Post Issuance Compliance Policy and Procedure Manual.

**Motion to approve the Post Issuance Compliance Policy and Procedure Manual was made by Trustee Wisniewski and seconded by Trustee Lindsey. Motion carried.**

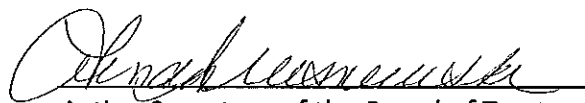
10. Legal Counsel Report – Kim Seter: No updates to report.

11. For the Good of the Order: Anythink director Pam Sandlian Smith is this year's winner of the Charlie Robinson Award. Shelley Walchak of the Colorado State Library was contacted by the PLA award committee requesting someone nominate Pam Sandlian Smith for the Charlie Robinson Award. This award celebrates innovate risk taking directors nationally. An award ceremony will be held in Anaheim in June. A toast was made by staff and board to congratulate her on this amazing award.

12. Adjournment: There being no further business to come before the Board, upon motion made by Trustee Lindsey and seconded by Trustee Wisniewski the meeting adjourned at 6:26 pm.

Respectfully submitted

Dolores Sandoval  
Administrative Assistant/Recorder

A handwritten signature in black ink, appearing to read "Dolores Sandoval", written over a horizontal line.

Acting Secretary of the Board of Trustees  
Rangeview Library District