

**Rangeview Library District  
Board Meeting  
August 17, 2011**

1. **Call to Order:** A meeting of the Rangeview Library District Trustees was called to order at 5:03 pm. at Anythink Wright Farms Library, 5877 E 120<sup>th</sup> Ave., Thornton, Colorado. A quorum was recognized.

**Trustees Attending:** Kay Riddle, Dorothy Lindsey, Ray Coffey, Linda Wisniewski, and Mizraim Cordero.

**Library Staff Attending:** Pam Sandlian Smith, Director; Dolores Sandoval, Administrative Assistant/Recorder; Mindy Kittay, Finance Director; Ronnie Storey, Public Services Director; Stacie Ledden, Communications Manager; Chandra Jones, Wright Farms Library; Dara Schmidt, Brighton Library; Sandra Sebbas, Huron Street Library.

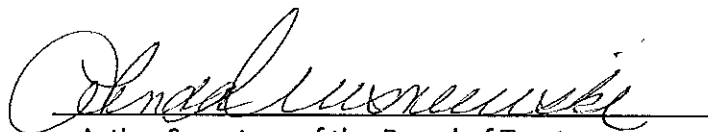
**Guests:** Kim Seter, Legal Counsel; Mike Hyman, Assistant City Attorney Aurora; Lynne Fox, Thornton Councilmember; Berta Thimmig, resident.

2. **Additions or Changes to Agenda:** Item # 8 changes from IT Manager report to Communications Manager Report.
3. **Public Comment:** None.
4. **Consent Agenda Item – Motion to approve the Minutes of the July 20, 2011, Regular Board Meeting was made by Ray Coffey and seconded by Dorothy Lindsey. Motion carried with Linda Wisniewski and Mizraim Cordero abstaining.**
5. **Presentation and discussion of Aurora Urban Renewal Authority by representatives of the City of Aurora-Aurora Assistant City Attorney, Mike Hyman:** The City of Aurora is utilizing economic development tools, including a proposed urban renewal authority to attract the Gaylord Entertainment Company to construct the Aurora Conference Center Complex. By providing economic incentives for the construction of public infrastructure paid for, in part, by Tax Increment Financing. Mr. Hyman asked the Board to agree to allow inclusion of 80 acres, currently zoned agricultural into URA, by waiving future tax increments on the property for 25 years.  
**Motion to consent to the inclusion of the property used for agricultural purposes in the Aurora Urban Renewal Authority that is formed to support the Gaylord Project and that the President and/or Director are authorized to sign a waiver letter addressed to the city of Aurora setting forth the District's intent was made by Linda Wisniewski and seconded by Ray Coffey. Motion carried with Mizraim Cordero abstaining.**

6. **Director's Report – Pam Sandlian Smith:** Lynda Freas, Doug Squires and Pam will be attending their first design meeting with the Mapleton School District on September 1. We received news that Justin Sager has resigned from Wember Inc. he was working on the Mapleton project. We have made the decision to discontinue lobby stops, this was a service provided by the Outreach Services Department. Staff is working to help transition the lobby stop patrons. A security company has been hired to work Wednesday afternoons at Wright Farms to help staff manage the early release of the middle school children. Training day is scheduled for October 10; the day will focus on reader's advisory, keynote speaker will be Nancy Pearl. Pam, Sandra Sebbas and Kay Barnes are working on experience zones. Pam asked the boards approval to close the libraries on Veterans Day to use as an additional all staff training day. The board approved the request. Security cameras have been installed at all library sites. Stacie is working on signage that says "wow you look great on camera".
7. **Finance Director's Report – Mindy Kittay:** Mindy handed out financial statements, a draft for the 2011 Budget Amendment. Mindy reports she had four companies respond to the RFP for an auditor. After review the committee selected Bondi & Co. LLC.
8. **Communications Manager's Report – Stacie Ledden:** The Communications Department is currently looking for a graphic designer and has received 115 applicants for this position. Tasso, part of the Ricochet team will be helping with the interview process. Stacie reports we are in full-on Sparkopolis mode.
9. **Public Services Director's Report – Ronnie Storey:** Ronnie and committee continue to work on; work flow, roving and self-check evaluations, and PIC (person in charge) packet. A lot of new wranglers have been hired with training to include; intellectual freedom and right to privacy.
10. **Legal Counsel Report – Kim Seter:** Legal Counsel's report was included in the board packet. The only addition was the Gaylord issue which was discussed earlier.
11. **For the Good of the Order:** Active card holders are over 100,000.
12. **Adjournment:** There being no further business to come before the Board, upon motion made by Trustee Wisniewski and seconded by Trustee Coffey the meeting adjourned at 6:03 pm.

Respectfully Submitted

Dolores Sandoval  
Administrative Assistant/Recorder

  
Acting Secretary of the Board of Trustees  
Rangeview Library District