

**RANGEVIEW LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
May 18, 2022**

1. **Call to Order:** A meeting of the Rangeview Library District Board of Trustees was called to order at 5:05 pm at Anythink Huron Street. A quorum was recognized.

Trustees Attending: Suzie Brundage, Andrew Southard, Lynne Fox, Gretchen Lapham.

Staff Attending: Pam Sandlian-Smith, Executive Director; Susan Dobbs, Assistant Director; Nan Fisher, Finance Manager; Sarah Braverman, Creative Lead; Larissa Babiak, Creative Lead; Frank Haskett, IT; Daniel Alvarez, Managing Buyer; Heidi Guyon, HR; Whitney Oakley, Bennett; Shelly Whiteloni, Huron Street; Maria Mayo, Nature Library; Jakob Seelig, York Street; Karina Flores, Huron Street; Ricardo Cardenas, Commerce City.

Guests: Kim Seter, Legal Counsel; David Bell, RBCCM; Dennis Humphries, Ratio Design; Justin Sager, (attended virtually)

2. **Additions or Changes to Agenda:** Remove the Director of Strategic Partnership report. Motion to approve the agenda was made by Trustee Brundage and seconded by Trustee Southard. Motion carried.
3. **Public Comment:** None.
4. Motion to approve the Minutes of the April 20, 2022 Regular Meeting was made by Trustee Lapham and seconded by Trustee Brundage. Motion carried.
5. **Anythink Huron Street Branch Manager Update, Daniel Alvarez:**
Introductions: Daniel was the former Huron Street Manager and is now the new Managing Buyer but will be giving the Huron Street update today, Shelly is the new manager at Anythink Huron Street and Maria is the manager for the new Nature Library. Daniel notes that Huron Street has had a pretty big nine months. Programs like hosting Moto from Lego Masters to Armando Silva for the fall Artist Showcase were well attended. Huron also had new carpet installed. During installation, new browsing neighborhoods were implemented. The new Children's Guide, Lourdes, is doing an excellent job of providing services to Spanish speakers with Spanish Storytimes. BMOCA and digital artist, Cherish Marquez came to look at the branch for inspiration for the new Fall Artist Showcase.

6. **Presentation & Acceptance of the April 2022 Financials - Nan Fisher, Finance Manager:** Nan reviewed the April 2022 Financials. Motion to accept the April 2022 Financials was made by Trustee Southard and seconded by Trustee Brundage. Motion carried.
Nan presents resolutions for TBK bank signers. Motion to adopt a resolution granting signing authority for TBK Bank was made by Trustee Lapham and seconded by Trustee Southard. Motion carried.
7. **Presentation and request for approval for COP Financing, David Bell:** Bell notes that many documents are currently being processed. Motion to adopt a resolution authorizing the financing of the construction of certain public improvements and the refinancing of certain outstanding obligations of the district; Authorizing the execution and delivery of a site lease and lease purchase agreement and approval of certain other documents and matters related thereto; Authorizing official of the district to take action necessary thereto was made by Trustee Brundage and seconded by Trustee Southard. Motion carried.
Trustee Fox asked Legal counsel if they wanted to ratify the IGA now or in their report. Kim provided documents for review. Motion to adopt a resolution ratifying the execution of the intergovernmental agreement between the city of Thornton and Rangeview Library District for the Aylor open space library project and approving and authorizing the execution of the ground lease agreement with the City of Thornton for the leasing of the Aylor project and library was made by Trustee Southard and seconded by Trustee Brundage. Motion carried.
8. **Update on Capital Projects- Dennis Humphries, Justin Sager:** Just last week, "Create Beauty" was added as a new goal for this project. The others being: Boundless, Well-Being, Environmental Stewardship and Heritage. Architectural concepts are being discussed along with computer modeling. Dennis showed us an illustration of a cardboard model and informed us that the model is still in the early exploration stages. Justin gave a quick update regarding the community center project.
9. **Annual election of Officers:** Trustees were nominated and accepted the following positions:
President- Lynne Fox
Vice President- Andrew Southard
Secretary/Treasurer- Suzie Brundage
Trustee- Gretchen Lapham
10. **Executive Director's Report - Pam Sandlian Smith:** Pam extends a special thanks to those working on all the documentation, from IGA to financial, as well as to Susan who managed to get everything signed during Pam's vacation. Northglenn City Commission is happy with the services of Anythink Libraries.

They asked to have a meeting to discuss what type of partnerships on projects might be possible. Suzanne and Logan met and discussed potential events with the Bookmobile and providing programming in some of the Northglenn spaces, such as their theater. Pam discussed the updated Meeting Room Policy and how the changes were made to bring us into compliance with current ALA and Intellectual Freedom policies. **Motion to approve Anythink Meeting Room Policy was made by Trustee Lapham and seconded by Trustee Brundage. Motion carried.**

11. **mySummer Update, Whitney Oakley:** Whitney presented the official mySummer 2022 incentive, the wish token, along with the companion piece and bookmark. The theme this year is wishes. She notes that our former pom-pom towers were refabricated and will now be a “wish repository” for the wish items to be dropped in. mySummer sign ups begin this upcoming Tuesday with programming beginning the second week of June. There is a nod to some of the experts we have brought on board including artists Helen Hiebert, Charlotte Basins, Alejandra Abad and author Matt de la Peña. Trustee Lapham was curious about how we landed Matt de la Peña. Whitney responds that Suzanne made a cold call. Trustee Brundage compliments the team for including the Unicorns are Real program. Trustee Fox seconds the sentiment thinking that she was happy to just have goats before.
12. **Legal Council Report - Kim Seter:** Kim reminds the board about a memo regarding a tax revenue cut in 2024. It won't affect this year's budget but it may affect the revenue in upcoming years.
13. **For the Good of the Order:** None.
14. **Adjournment:** There being no further business to come before the Board upon motion made by Trustee Lapham and seconded by Trustee Brundage, the meeting was adjourned at approximately 6:01 pm.

Respectfully submitted,

Karina Flores
Generalist/ Recorder



Acting Secretary of the Board
Rangeview Library District

